

To

The Principal,
SMHS Govt. College,
SAS Nagar

m/121 m/10
22/5/21
31.8.2022

Subject : Value added course for Organisation
Behaviour and Managerial Skills.

Respected Madam,

As suggested by IDAC we plan
to conduct 30 hours programme to improve
Managerial Skills of B. Com Students. The course
shall be conducted after college hours. Kindly
grant us permission to start these classes
from 01.09.22. The whole commerce will
be involve taking classes.

Thanking you.

Yours sincerely

Prof. Sunita Mittal m/121
31/8/22

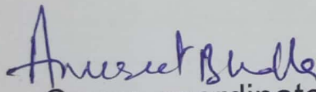
(HOD) Anurag Bhalla
Prof. Anurag Bhalla
(Commerce Department) 31/08/2022

SMHS Govt. college , S.A.S Nagar
Commerce Department

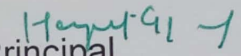
Notice for Students

We are going to start 30 Hrs Programme in Commerce Department (Organization behavior and Managerial skills). The course is going to start on date 01-09-2022. The timing of classes will be 2.15 pm to 3.45 pm. Those students who are interested, please give their names to Prof. Anureet Bhalla (Mob no-9815322455). Last date of enrolment will be 1-09-2022.

Students of all classes & streams are admissible.


Course coordinator

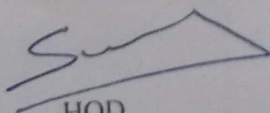

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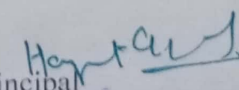

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SAS Nagar

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**List of enrolled Students value added course
(2022-2023)**

Sr. No	Roll no.	Name	Class
1	203	KIRANPREET KAUR	B.COM-II
2	204	ISHA CHANDEL	B.COM-II
3	205	HARASH KUMAR	B.COM-II
4	206	ANMOL CHIGAL	B.COM-II
5	207	JASKOMAL KAUR	B.COM-II
6	208	ASHISH	B.COM-II
7	209	AMANPREET KAUR	B.COM-II
8	210	AASHISH	B.COM-II
9	211	ANKITA SHARMA	B.COM-II
10	212	SHIV	B.COM-II
11	217	ANCHAL	B.COM-II
12	218	KOMAL VERMA	B.COM-II
13	219	DISHA	B.COM-II
14	221	AMANDEEP KAUR	B.COM-II
15	222	ANU KUMARI	B.COM-II
16	223	PARAS MEHRA	B.COM-II
17	224	KARANPREET SINGH	B.COM-II
18	225	SEEMA RANI	B.COM-II
19	230	ANMOL	B.COM-II
20	232	JASPREET SINGH	B.COM-II
21	234	ARUSHI VERMA	B.COM-II
22	236	JYOTI KUMARI	B.COM-II
23	237	VISHAV SHARMA	B.COM-II
24	238	PAWAN KUMARI	B.COM-II
25	240	JASHANPREET KAUR	B.COM-II
26	242	CHANPREET KAUR	B.COM-II
27	247	NAVJOT KAUR	B.COM-II
28	248	NISHA KUMARI	B.COM-II
29	249	BHAVNA JOSHI	B.COM-II
30	250	GURLEEN KAUR	B.COM-II
31	251	BARINDER KAUR	B.COM-II
32	252	RAJVIR SINGH	B.COM-II
33	253	SEEMU KUMARI	B.COM-II
34	255	HIMANSHU KUMAR	B.COM-II
35	256	JASPREET KAUR	B.COM-II
36	257	ARSHVEER SINGH	B.COM-II
37	258	MANDEEP KAUR	B.COM-II
38	262	MANSI	B.COM-II
39	273	MANPREET SINGH	B.COM-II
40	286	ISHRATH BALJIT SINGH	B.COM-II


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S.M.H.S GOVT COLLEGE, PHASE VI, S.A.S. NAGAR (MOHALI)

VALUE ADDED COURSE (30 HRS)

ORGANISATION BEHAVIOUR AND MANAGERIAL SKILLS

SESSION-2022-2023

Department of commerce of S.M.H.S Government College, S.A.S. Nagar has organised a 30 hours Value Added Course for the students of the college from 1.09.2022 to 24.09.2022. This valuable course was designed to impart professional and applied approach regarding Organisation Behaviour and Managerial Skills in the minds of commerce students. All participants invited from B.COM-III to take part in this Course. Students successfully completed this course and certificates were awarded for their accomplishment. The course schedule was displayed on notice board of the Department of commerce as well as Main College Notice board.

Course Objectives

The course aims to familiarize the students with the behavioural patterns of Human beings as individual. This course aims at introducing the students to many of the basic principles of human behaviour that effective managers use when managing individuals in organizations

Date	Time	Topics
1-9-2022	2.15pm -3.45pm	concept, Nature and Significance of Organisation Behaviour Prof. Anureet Bhalla
2-9-2022	2.15pm -3.45pm	Factors affecting human behaviour, Disciplines contributing to OB Prof. Anureet Bhalla
3-9-2022	2.15pm -3.45pm	Personality-concept and determinants Prof. Anureet Bhalla
5-9-2022	2.15pm -3.45pm	Theories of Personality: MBTI, Holland's model; Cattell's model and Big Five personality factors Prof. Anureet Bhalla
6-9-2022	2.15pm -3.45pm	Concept, Nature, Scope and Functions of Management Prof. Navneet Kaur
7-9-2022	2.15pm -3.45pm	Levels of Management, Types of Organizations Prof. Navneet Kaur
9-9-2022	2.15pm -3.45pm	Evolution and Foundations of Management Theories Prof. Navneet Kaur
10-9-2022	2.15pm -3.45pm	Theories of Management Prof. Navneet Kaur
12-9-2022	2.15pm -3.45pm	Management Principles of Planning, Directing Prof. Navneet Kaur
13-9-2022	2.15pm -3.45pm	Management Principles of Leading, Controlling and Staffing Prof. Navneet Kaur
14-9-2022	2.15pm -3.45pm	Perception: concept, factors influencing perception; perceptual errors; Prof. Rohini

15-9-2022	2.15pm -3.45pm	Managerial implications of perception Prof. Rohini
16-9-2022	2.15pm -3.45pm	Learning: Concept, Learning theories: Classical conditioning theory, Operant conditioning Prof. Rohini,
17-9-2022	2.15pm -3.45pm	Cognitive learning and social learning theories Prof. Rohini
19-9-2022	2.15pm -3.45pm	Stress management Prof. Rohini
20-9-2022	2.15pm -3.45pm	Interpersonal Dimensions of Behaviour; Transactional Analysis, Implications of TA Prof. Harpreet Kaur
21-9-2022	2.15pm -3.45pm	Importance of Communication Prof. Simran
22-9-2022	2.15pm -3.45pm	Negotiation in interpersonal relationships Prof. Simran
23-9-2022	2.15pm -3.45pm	Emotional Intelligence Prof. Simran
24-9-2022	2.15pm -3.45pm	Power: Concept, determinants, types Prof. Simran

Course Learning Outcomes: On completion of the course:

1. Students understand various principles and functions of Management and relate it to day to day Functioning.
2. Student will be able to develop and identify factors relating to individuals, organizations behaviour.
3. Student will be able to apply and distinguish between different types of personality learning, and motivational theories.
4. Student will be able to evaluate and assessing different work related behaviours.

Sumita Mittal

HOD
Commerce Deptt

Hayat Gul

Principal

SMHS Govt. college SAS Nagar

Principal
SMHS Govt. College
Sardar Azada Ajit Singh Nagar

ORGANISATION BEHAVIOR AND MANAGERIAL SKILLS

CURRICULUM

Time: 30 hrs

Maximum marks: 100

Course Objectives: The course aims to familiarize the students with the behavioural patterns of Human beings at individual. This course aims at introducing the students to many of the basic principles of human behaviour that effective managers use when managing individuals in organizations.

Fundamentals of Management

Concept, Nature, Scope and Functions of Management, Levels of Management, Types of Organizations, Evolution and Foundations of Management Theories - Classical and Neo - Classical Theories, Systems Approach to organization, Modern Organization Theory. Understanding the Management Principles of Planning, Directing, Leading, Controlling and Staffing

Introduction to Organizational Behaviour and Individual Behaviour

The concept, Nature and Significance, Factors affecting human behaviour, Disciplines contributing to OB, Personality-concept and determinants, Theories of Personality: MBTI, Holland's model; Cattell's model and Big Five personality factors; Perception: concept, factors influencing perception; perceptual errors; managerial implications of perception; Learning: Concept, Learning theories: Classical conditioning theory, Operant conditioning, cognitive learning and social learning theories

Dimensions of interpersonal Behaviour

Interpersonal Dimensions of Behaviour; Transactional Analysis, Implications of TA, Importance of Communication and Negotiation in interpersonal relationships, Power: Concept, determinants, types, Stress management, Emotional Intelligence- Meaning, importance and application in organization

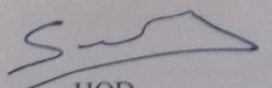
Course Learning Outcomes: On completion of the course:

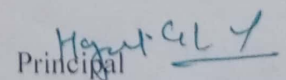
1. Students understand various principles of Management and relate it to day to day Functioning.
2. Student will be able to develop and identify factors relating to individuals, organizations behaviour.
3. Student will be able to apply and distinguish between different types of learning, personality and motivational theories.
4. Student will be able to evaluate and assessing different work related behaviours

Assessment procedure

Assessment procedure for value added course organisation behaviour and managerial skills is based on

1. 75% attendance will be mandatory.
2. There will be 50 multiple choice questions which will carry 2 marks each.
3. The passing requirement for value added course shall be 50% of the marks prescribed for the course.


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Sahibzada Ajit Singh Nagar

Attendance

Value Added ^{Page} Course
 Organisation Behaviour & Management ^{Date} 10/11/20

Roll No.	Name	1/9	2/9	3/9	5/9	6/9	7/9	9/9	10/9	12/9	13/9	14/9	15/9	16/9	17/9
203	Kirandeep K.	1	2	3	x	4	5	6	7	8	9	10	11	12	
204	Ishy Chandel	1	2	3	4	5	6	x	7	8	9	10	11	12	
205	Harish Kumar	1	2	3	4	5	x	6	7	8	9	10	11	12	
206	Anmol Chigal	1	2	3	4	5	6	7	x	8	9	x	10	11	
207	Jaskomal K.	1	2	3	4	5	6	7	8	9	10	11	12	13	
208	Ashish	1	2	3	4	5	6	7	8	9	10	x	11	12	
209	Amanpreet K.	1	x	2	3	4	5	6	7	8	9	10	11	12	
210	Aashish	1	2	3	4	5	6	7	8	x	9	10	11	12	
211	Ankit Chama	1	2	3	4	5	6	7	8	9	10	11	12	13	
212	Shiv.	1	2	3	4	5	6	7	8	9	10	11	12	13	
217	Anchal	1	2	3	4	5	x	6	7	8	x	9	10	11	
218	Komal Verna	1	2	3	4	5	6	x	7	8	9	10	11	12	
219	Disha	1	2	3	4	5	6	7	8	9	x	10	11	12	
221	Amandeep K.	1	2	3	4	5	6	7	8	9	10	11	12	13	
222	Anu Kumari	1	2	3	4	5	6	7	8	9	10	11	x	12	
223	Pooja Mehta	1	2	3	x	4	5	6	7	8	9	10	11	12	
224	Karanpreet Singh	1	2	3	4	5	6	x	7	8	9	10	11	12	
225	Seema Rani	1	2	3	4	5	6	7	8	x	9	10	11	12	
230	Anmol	1	2	3	4	5	x	6	7	8	9	10	11	12	
232	Jaspreet Singh	1	2	3	4	5	6	7	8	9	10	11	x	12	
234	Aashu Verna	1	2	3	4	5	6	7	8	9	10	11	12	13	
236	Tyoti Kumari	1	2	3	4	5	6	7	8	9	10	11	12	13	
237	Vishnu Chama	1	2	3	4	5	x	6	7	8	9	10	11	12	
238	Pawan Kumar	1	2	3	4	5	6	7	8	9	10	11	12	13	
240	Jaspreet K.	1	2	3	4	5	x	6	7	x	8	9	10	11	
242	Chandpreet K.	1	2	3	4	5	6	7	x	8	9	10	11	12	
247	Navjot K.	1	2	3	4	5	6	7	8	9	x	10	11	12	
248	Nisha Kumari	1	2	3	4	5	x	6	7	8	9	10	11	12	
249	Bhavna Joshi	1	2	3	4	5	6	7	x	8	9	10	11	12	
250	Gurleen K.	1	2	3	4	5	6	7	8	9	x	10	11	12	
251	Barinder K.	1	2	3	4	5	6	7	8	9	10	11	12	13	

1/9	20/9	21/9	22/9	23/9	24/9	Marks	Grade	Signature
13	14	15	16	17	18	80	A	Kumudini Kaur
14	15	16	17	18	19	84	A	Shruti
14	15	X	16	17	18	86	A	Hareesh Kumar
13	14	15	16	17	18	88	A	Anmol
15	16	17	X	18	19	90	A	Jaskamal Kaur
X	14	15	16	17	18	88	A	Ashish
X	14	15	16	17	18	86	A	Amanpreet Kaur
14	15	16	17	18	19	88	A	Aashish
X	15	16	17	X	18	90	A	ANKITA
15	16	17	18	X	19	90	A	SHIV
13	X	14	15	16	17	86	A	Anchal
X	14	15	16	17	18	90	A	Komal Verma
14	15	16	17	18	19	92	A	Disha
14	15	16	17	18	19	90	A	Kumudini Kaur
14	15	16	17	18	19	88	A	Anu Kumari
14	15	16	17	18	19	84	A	Paras Mehra
14	15	16	17	18	19	82	A	Karanpreet Singh
14	15	16	17	18	19	80	A	Seema Devi
14	15	16	17	18	19	84	A	Anmol
14	15	16	17	18	19	86	A	Jasmeet Singh Jasmeet Singh
15	16	X	17	18	19	90	A	Akushi Verma
15	16	17	18	19	X	88	A	Jyoti Kumari
13	14	15	16	17	18	90	A	Vishal Sharma
15	16	17	18	19	20	90	A	Ram Kaur
13	14	15	16	17	18	88	A	Jashanpreet Kaur
4	15	16	17	18	19	88	A	Chandpreet Kaur
14	15	16	17	18	19	86	A	Naveet Kaur
14	15	16	17	18	19	84	A	Alu Kaur
3	14	15	16	17	18	88	A	Bhavna Jassi
14	15	16	17	18	19	88	A	Gunjan Kaur
14	15	16	17	18	19	90	A	Barinder Kaur

Roll No.	Name	1	2	3	4	5	6	7	8	9	10	11	12
		1/9	2/9	3/9	4/9	5/9	6/9	7/9	8/9	9/9	10/9	11/9	12/9
252	Rajvir Singh	x	1	2	3	4	5	6	7	8	9	10	11
253	Seemu Kumari	1	2	3	4	5	6	7	8	x	9	10	11
255	Himanshu K. Kumar	1	2	3	4	5	6	7	x	8	9	10	11
256	Jaspreet K.	1	2	3	4	5	6	7	8	9	10	11	12
257	Arshveer Singh	1	2	3	4	5	6	7	8	x	9	10	11
268	Mandeep K.	1	x	2	3	4	5	6	7	8	9	10	11
262	Mani	1	2	3	4	5	6	7	8	9	10	11	12
273	Manpreet Singh	1	2	3	4	5	6	7	8	9	10	x	11
286	Ishrat Baljinder Singh	1	2	x	3	4	5	6	7	8	9	10	11

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Page :

Date: / /

19

19	23/9	24/9	Marks	Grade	Signature
16	17	18	88	A	Rajvir Singh
17	18	19	90	A	Seenu Kumari
17	18	19	88	A	Himanshu Kumar
17	18	19	88	A	Jaspreet Kaur
17	18	19	88	A	Ashveer Singh
17	18	19	90	A	Mandeep Kaur
16	17	18	90	A	Mansi
17	18	19	88	A	Manpreet Singh
16	17	18	90	A	Jshrath

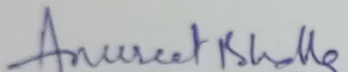
Harjeet Arjyal
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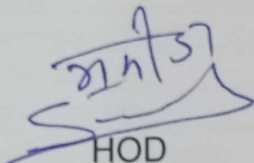
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Commerce Department

Notice for Test

All the students enrolled in the value added Course 30 hours Programme (Organization behavior and Managerial skills). are informed that the final test is going to be held on 27-09-2022 from 2.15 to 3.15 pm. All those students will be given certificates, who will appear in written exam.


Course coordinator

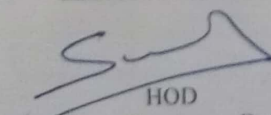

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Attendance sheet Exam Date (27/9/2022)
Organisation behaviour and managerial skills
value added course 30 hrs. (2022-2023)

Sr. No	Roll no.	Name	Signature
1	203	KIRANPREET KAUR	Kiranpreet Kaur
2	204	ISHA CHANDEL	Isha Chandel
3	205	HARASH KUMAR	Harsh Kumar
4	206	ANMOL CHIGAL	Anmol Kaur
5	207	JASKOMAL KAU	Jaskomal Kaur
6	208	ASHISH	Ashish
7	209	AMANPREET KAUR	Amanpreet Kaur
8	210	AASHISH	Aashish
9	211	ANKITA SHARMA	Ankita Sharma
10	212	SHIV	SHIV
11	217	ANCHAL	Anchal
12	218	KOMAL VERMA	Komal Verma
13	219	DISHA	Disha
14	221	AMANDEEP KAUR	Amandeep Kaur
15	222	ANU KUMARI	Anu Kumari
16	223	PARAS MEHRA	Paras Mehta
17	224	KARANPREET SINGH	Karanpreet Singh
18	225	SEEMA RANI	Seemadahi
19	230	ANMOL	ANMOL
20	232	JASPREET SINGH	Jaspreet Singh
21	234	ARUSHI VERMA	Arushi Verma
22	236	JYOTI KUMARI	Jyoti
23	237	VISHAV SHARMA	Vishav Sharma
24	238	PAWAN KUMARI	Pawan Kumar
25	240	JASHANPREET KAUR	Jashanpreet Kaur
26	242	CHANPREET KAUR	Chanpreet Kaur
27	247	NAVJOT KAUR	Navjot Kaur
28	248	NISHA KUMARI	Nisha Kumar
29	249	BHAVNA JOSHI	Bhavna Joshi
30	250	GURLEEN KAUR	Gurleen
31	251	BARINDER KAUR	Barinder Kaur
32	252	RAJVIR SINGH	Rajvir Singh
33	253	SEEMU KUMARI	Seemu Kaur
34	255	HIMANSHU KUMAR	HIMANSHU Kaur
35	256	JASPREET KAUR	Jaspreet Kaur
36	257	ARSHVEER SINGH	Arshveer Singh
37	258	MANDEEP KAUR	Mandeep Kaur
38	262	MANSI	Mansi
39	273	MANPREET SINGH	Manpreet Singh
40	286	ISHRATH BALJIT SINGH	ISHRATH BALJIT


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**ORGANISATION BEHAVIOUR AND MANAGERIAL SKILLS
VALUE ADDED COURSE 30 hrs. (2021-2022)**

RESULT

List of Students who successfully completed this value added course

Sr. No	Roll no.	Name	Class	GRADE
1	203	KIRANPREET KAUR	B.COM-II	A
2	204	ISHA CHANDEL	B.COM-II	A
3	205	HARASH KUMAR	B.COM-II	A
4	206	ANMOL CHIGAL	B.COM-II	A
5	207	JASKOMAL KAUR	B.COM-II	A
6	208	ASHISH	B.COM-II	A
7	209	AMANPREET KAUR	B.COM-II	A
8	210	AASHISH	B.COM-II	A
9	211	ANKITA SHARMA	B.COM-II	A
10	212	SHIV	B.COM-II	A
11	217	ANCHAL	B.COM-II	A
12	218	KOMAL VERMA	B.COM-II	A
13	219	DISHA	B.COM-II	A
14	221	AMANDEEP KAUR	B.COM-II	A
15	222	ANU KUMARI	B.COM-II	A
16	223	PARAS MEHRA	B.COM-II	A
17	224	KARANPREET SINGH	B.COM-II	A
18	225	SEEMA RANI	B.COM-II	A
19	230	ANMOL	B.COM-II	A
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23	237	VISHAV SHARMA	B.COM-II	A
24	238	PAWAN KUMARI	B.COM-II	A
25	240	JASHANPREET KAUR	B.COM-II	A
26	242	CHANPREET KAUR	B.COM-II	A
27	247	NAVJOT KAUR	B.COM-II	A
28	248	NISHA KUMARI	B.COM-II	A
29	249	BHAVNA JOSHI	B.COM-II	A
30	250	GURLEEN KAUR	B.COM-II	A
31	251	BARINDER KAUR	B.COM-II	A
32	252	RAJVIR SINGH	B.COM-II	A
33	253	SEEMU KUMARI	B.COM-II	A
34	255	HIMANSHU KUMAR	B.COM-II	A
35	256	JASPREET KAUR	B.COM-II	A
36	257	ARSHVEER SINGH	B.COM-II	A
37	258	MANDEEP KAUR	B.COM-II	A
38	262	MANSI	B.COM-II	A
39	273	MANPREET SINGH	B.COM-II	A
40	286	ISHRATH BALJIT SINGH	B.COM-II	A

Anurag Khanna
Course coordinator

[Signature]
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Commerce department

Harjeet Goyal
Principal
SMHS Govt. College
Sahibzada Ajit Singh Nagar
SAS Nagar



SMHS GOVERNMENT COLLEGE SAS NAGAR
COMMERCE DEPARTMENT
VALUE ADDED COURSE 30 HRS
MCQ ON ORGANIZATIONAL BEHAVIOUR AND MANAGERIAL
SKILLS

Q1. Organization structure primarily refers to

- a. how activities are coordinated & controlled
- b. how resources are allocated
- c. the location of departments and office space
- d. the policy statements developed by the firm

Q2. According to Herzberg, which of the following is a maintenance factor?

- a. Salary
- b. Work itself
- c. Responsibility
- d. Recognition

Q3. Individuals such as Albert Einstein, Edwin Land and Steven Jobs lead through which type of power?

- a. Legitimate
- b. Reward
- c. Expert
- d. Charismatic

Q4. _____ is known as “the father of scientific management.”

- a) Fredrick W. Taylor
- b) Henry Fayol
- c) Robert Owen
- d) None of these

Q5. Edward Tolman is related to

- a) Behaviourist Framework
- b) Cognitive approach
- c) Social Cognitive Framework

d) None of these

Q6. _____ a young Welsh factory owner was one of the first to emphasize the human needs of employees: He refused to employ young children

- a) Andrew Ure
 - b) J.N. Tata
 - c) Robert Owen
 - d) None of these
- Answer: c

Q7. Forces affecting organizational behaviour are

- a) People
- b) Environment
- c) Technology
- d) All of the above

Q8. In present context, challenges for OB are

- a) Employee expectation
- b) Workforce diversity
- c) Globalization
- d) All of the above

Q9. "Leadership motivates the people to work and not the power of money", this concept is related to

- a) Autocratic model

- b) Custodial model
- c) Supportive Model
- d) Collegial Model

Q10. The term 'psychology' is derived from the word 'psyche', which means 'soul' or 'spirit'

- a) Latin
- b) French
- c) Greek

d) None of these

Q11. Which one of the following is the definition given by Fred Luthans

- a) "Organisational behaviour is to understand, predicting and controlling human behaviour at work"
- b) "Organisational behaviour is subset of management activities concerned to human behaviour"
- c) "Organisational behaviour is a branch of social sciences that seeks to build theories"
- d) "Organisational behaviour is a field of study that investigates the impact on behaviour"

Answer: a

Q12. _____ is called as father of scientific management

- a) Elton Mayo
- b) Hendry Fayol
- c) F.W.Taylor

Robert Owen Q13. Hawthorne Studies is related to which stage of the organisational behaviour evolution

- a) Industrial revolution
- b) Scientific management
- c) Organisational behaviour
- d) Human relations movement

Q14 _____ is a Study of individual Behaviour

- a) Anthropology
- b) Psychology

c) political science

d) sociology

Q15 _____ is a Study of Group Behaviour

a) Anthropology

b) Psychology

c) physiology

d) sociology

Q16. Which approach is adopted by attribution theories?

a) Behavioral perspective

b) Social cognitive perspective

c) Cognitive behavioral perspective

d) Social constructionist perspective

Q17. MBTI stands for

a) Myers- Briggs Test indicator

b) Myers- Briggs Test investigator

c) Myers- Briggs Type indicator

d) Myers- Briggs Type investigator

Q18. Psychological process by which individuals organize and interpret their sensory impressions in order to give meaning to their environment is definition of

a) Attitude

b) thinking

c) Perception

d) Personality

Q19. A Process of receiving, selecting, organizing, interpreting, checking and reacting to sensory stimuli or data so as to form a meaningful and coherent picture of the world is

a) Attitude

b) thinking

c) Perception

d) Communication

Q 20. The _____ theory states that human mind will receive or accept only that information which it feels that it is relevant.

a) Perception theory

b) Selective Perception

c) relevance Theory

d) none of the above

Q21. _____ deals with how the social perceiver uses information to arrive at causal explanations for events.

a) Attribution theory

b) Social Perception Theory

c) Selective Perception

d) social Theory

Q22. _____ is the sequence of psychological steps that a person uses to organize and interpret information from the outside world.

a) Perceptual process

b) Thinking process

c) Selection Process

d) Sequential theory

Q 23. Which of the following is not a step in perceptual Process?

a) Object

b) selection

c) Perception

d) Response

Q24. . When we judge someone on the basis of our perception of the group to which he or she belongs,

We are using the shortcut called:

A. Grouping.

B. Stereotyping.

- C. Categorizing.
- D. Contrasting

Q25 . An individual's personality is determined by all the following except:

- A. Environment.
- B. Heredity.
- C. Situational factors.
- D. Perceptual process.

26 . "The combination of characteristics or qualities that form an individual's distinctive character" is the definition of

- a) Personality b) Motivation c) Attitude d) Behaviour

Q27 . Dependable, responsible are part of _____ Personality Trait as per big 5 personality trait

- a) Emotional Stability b) Conscientious c) Openness to experience d) Introversion

Q28) Relaxed and Secure are part of _____ Personality Trait as per big 5 personality trait

- a) Agreeableness b) Emotional Stability c) Openness to experience d) Introversion

Q 29) Sensitive and intellectual are part of _____ Personality Trait as per big 5 personality trait

- a) Agreeableness b) Emotional Stability c) Openness to experience d) Introversion

Q30) _____ are the theories which gives an Idea about what employees wants or needs and what are the key factors the managers can utilize to motivate the employees.

- a) Maslow theory b) Herzberg Theory c) Process Theory d) Content Theory

Q31) _____ theory states the ways or process by which the needs can be converted into behavior or performance.

- a) Maslow theory b) Expectancy Theory c) Process Theory d) Content Theory

Q32) Myers-Briggs Personality is called as

- a) MBIT b) MBET c) MBTI d) MIBT

Q33) _____ are stimulated by events and people external to themselves. They show their feelings, learn by talking, and work well in groups.

- a) positive personalities b) Introverts c) Extroverts d) none of the above

Q34) _____ prefers private reflection, self-examination, and self-discovery. They hide their feelings, prefer to work alone, and learn by watching.

- a) Private personalities b) Introverts c) Extroverts d) none of the above

Q35) MBTI test the personalities in _____ categories

- a) 3 b) 4 c) 5 d) 6



Q36) As per MBTI _____ personality people like real-life examples, prefer practical exercises, and get the facts while possibly missing the main idea.

- a) Introversion b) Sensing c) intuition d) Thinking

Q37) The five personality traits as per Big Five Personality Traits are

- a) Extroversion, Agreeableness, Conscientious, Emotional Stability, Openness to experience
b) Extroversion, Agreeableness, Friendly, Emotional Stability, Openness to experience
c) Extroversion, Agreeableness, Courage, Friendly, Openness to experience
d) Extroversion, Agreeableness, Conscientious, Emotional Stability, Easy going

Q38) Outgoing, talkative, social are part of _____ Personality Trait as per big 5 personality trait

- a) Friendly b) Openness to experience c) Introversion d) Extroversion

Q39) Trust, nature, cooperative are part of _____ Personality Trait as per big 5 personality trait

- a) Agreeableness b) Emotional Stability c) Openness to experience d) Introversion

Q 40. "Might is right" is the motto of

- a) Autocratic Model
b) Custodial Model
c) Supportive Mode
d) Collegial Model

Q41) Belief, opinion, knowledge, emotions feelings intention are the components of

- a) OB b) Job satisfaction c) Attitude d) Personality

Q42) Components of Attitude can majorly be segregated in to _____ types

- a) 7 b) 4 c) 3 d) 6

Q43) The attitude based on Beliefs, opinion, Knowledge, or information about the particular event which the employee possesses is under _____ component of Attitude.

- a) Behavioral b) Cognitive c) Affective d) Positive

Q44) The attitude based on the concept that "every individual will have an Intention to react in a certain way toward something is " under _____ component of Attitude.

- a) Behavioral b) Cognitive c) Affective d) Positive

Answer: a) Behavioral

Q45) The attitude based on Feelings, sentiments and emotions of any person is under

_____ component of Attitude.
a) Behavioral b) Cognitive c) Affective d) Positive
Answer: c) Affective

Q46) _____ component of attitude is a result of family condition, childhood experiences etc...
a) Behavioral b) Cognitive c) Affective d) Positive

Q47) Which is not a method used for changing the attitude of Employee
a) use of fear b) Providing new information
c) Performance appraisal d) Giving Feedback

Q48) Among the following which is not a problem in changing the attitude of the employee
a) Insufficient Information b) Resistant by employee
c) Cognitive Dissonance d) Cognitive Dissonance

Q49) Motivation includes
a) job enrichment b) Job rotation c) Job enlargement d) all of the above

Q50) The family condition and impact of the parents is the main base for the personality of a person. Later it might change by _____.
a) thinking b) external influences c) own ability d) learning experience

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